sources (including cash, your LSA grant, and all non Learn and Serve grants)? Do not include in-kind contributions. \$

IMPORTANT: The questions in this section refer only to programs and activities

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that are funded in whole or part by Learn and Serve America funds during the 2005-2006 program year. DO NOT INCLUDE NON-LSA FUNDED ACTIVITIES. click here for examples

8. What hest describes the scope of LSA funded service-learning activities at your

organization during the 2005-2006 program year? Check the one response that best describes activities at your organization.
School-wide (i.e., involving all students)
Obscipline-wide (i.e., all social studies classes)
Grade-wide (i.e., involving all the classes or students in a grade)
Multiple classrooms (but not grade or discipline-wide)
○ Single classroom
○ Co-curricular
Opon't Know
Other (specify)

Service Learning Participants

IMPORTANT: The questions in this section refer only to programs and activities that are funded in whole or part by Learn and Serve America funds during the 2005-2006 program year. DO NOT INCLUDE NON-LSA FUNDED ACTIVITIES. click here for examples

9. In this section we are interested in the people who are in your LSA service learning programs and activities.

Please provide demographic information on those youth who participated as service-learners in Learn and Serve-supported activities from July 1, 2005 to June 30, 2006. NOTE: For the purpose of this survey, service-learning participants are youth, between the ages of 5 and 17, who are involved in service-learning programs or activities on a regular basis. A service-learning program or activity should engage these participants in learning activities, assessment and reflection, and direct or indirect service to beneficiaries. Youth engaged in one-time volunteer activities should not be counted as service-learning participants; please record these volunteers under Question 13 and 14.

Please provide the following information on LSA program participants:

LSA Funded Service-Learning Participants	Number
Total number of individual <u>service-learners</u> in LSA supported activities/programs at your organization	
Grade Level of all LSA service-learning participants	Estimated Number
Kindergarten	
1st grade	

P	PrintSurvey	
	2nd grade	
	3rd grade	
	4th grade	
	5th grade	
	6th grade	
	7th grade	
	8th grade	
	9th grade	
	10th grade	
	11th grade	
	12th grade	
	School Dropout	
	Grade Unknown	
		Estimated
	Ethnic background of all LSA service-learning participants	Number
	Hispanic	
	Non-Hispanic	
	Ethnicity Unknown	
	Racial background of all LSA service-learning participants	Estimated
		Number
	American Indian/Alaska Native	
	Asian Rian Africa Arabica	
	Black or African-American	
	Native Hawaiian or Other Pacific Islander	
	White	
	Two or more races	
	Race Unknown	
	Gender	Estimated Number
	Male	

Disadvantaged Youth Participants and Beneficiaries

Female

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14. Approximately how many adult volunteers (defined as 18 or older) were involved in LSA supported service-related activities (i.e. one-time volunteers or volunteers recruited

Don't Know

Estimated number of other youth volunteers:

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for service-learning activities). Do not include program staff.	
Estimated number of adult volunteers: Don't Kr	iow
14a. Approximately how many of these adult volunteers are Bal individuals born between 1945 and 1965, or between the ages of Estimated Number of Baby Boomer volunteers:	

Service-Learning/Participant Experience

IMPORTANT: The questions in this section refer only to programs and activities that are funded in whole or part by Learn and Serve America funds during the 2005-2006 program year. DO NOT INCLUDE NON-LSA FUNDED ACTIVITIES.

click here for examples

15. In this question we are trying to get information about the duration of the LSA programs and activities in your school/district and the amount of time students are engaged in preparation, reflection, and service. Please fill in the table below with the numbers of program participants and **average hours** of preparation and service.

Instructions for completing table on service hours

- 1. First, estimate the number of service-learning participants who were in service-learning programs of the durations listed in the table below from July 1, 2005 to June 30, 2006. If you have more than one activity or program, please combine them in reporting participant numbers and hours. The total number of participants for all durations should equal the total number of participants reported in question 9.
- 2. Next, for each of the project durations, calculate the average hours of preparation for the service and formal reflection per participant during or after the service and enter that figure in column 3. 3. Finally, enter the average number of hours of service for a participant. Enter that figure in column 4.
- Preparation activities might include conducting background research, collecting data, attending trainings, assembling materials, rehearsing parts, and meeting to plan project activities during and after class.
- Formal reflection activities might include classroom discussions, keeping a journal, writing an essay or a poem, and making a class presentation.
- Service might include a variety of activities, including the following: providing direct service to individuals (tutoring, assisting at a human services agency, working in a classroom, etc.); service projects addressing a community need (for example, cleaning a park, raising money for a local program, monitoring local water quality), or education and advocacy efforts such as presenting a play on a community issue, organizing or testifying at a public hearing, or preparing educational materials (brochures, posters, etc.) on a local issue.

Example 1. The "Plant a Tree Project" lasted 2 months and involved 60 students (see 'a' in the table below). The average student in this project spent 8 hours engaged in preparation for the service and in formal reflection activities during and after the service (see 'b'). The service activity itself took approximately 2 hours per student (see 'c').

Example 2: The senior Civics Class is organized around a core service-learning program. It meets one hour, two days a week for one semester, and has 25 students (see 'd'). Each student in this class spent 63 hours engaged in service-learning preparation for the service and formal reflection during and after the service (see 'e'). The service activity itself was 10 hours (see 'f'). (Calculation: 2 hours of class + 1 hour of preparation + .5 hours of formal reflection x 18 weeks = 63 hours per student; 10 hours of service per

student).

EXAMPLES

Duration	Do Not Run this Type of Program	Number of Participants	Average Hours of Preparation and/or Formal Reflection per Participant	Average Hours of Service per Participant	Don't Know
Programs and activities that last 2 months or less including summer programs		a. 60	b. 8	c. 2	
Programs and activities that last for most or all of one semester or term (or about half the school year)		d. 25	e. 63	f. 10	
Programs and activities that last for most or all of the whole school year					

PLEASE FILL IN

Duration	Do Not Run this Type of Program	Number of Participants	Average Hours of Preparation and/or Formal Reflection per Participant	Average Hours of Service per Participant	Don't Know
Programs and activities that last 2 months or less including summer programs					
Programs and activities that last for most or all of one semester or term (or about half the school year)					
Programs and activities that last for most or all of the whole school year					

16. For each of the following service categories, fill in the percentage of your LSA-supported service-learning activities and/or programs that fall into the category. Then, for each category, please check up to three of the most common types of service being conducted.

Health/Nutrition	% of activities/programs	

Health Education				Elder Care/ Nursing Home Programs			e HIV/AIDS Services
Maternal/Child Health Services				In-Home Care/ Respite			Immunization
Teen Pregnancy/Parenting Skills			Hospice/Terminally III Care			Blood Drive	
Substance Abuse Prevention/Rehabilitation				Hunger/Fo		on	Other Health/Nutrition
Disabilities P	rograms						
Education	%	of ac	ctivit	ies/progran	ns		
Pre-Elementa	ary Day (Care		☐ Vocationa Education	ıl		ead Start/School aredness
Tutoring & Cl	nild Liter	асу -		Adult Edu and Literacy			storical ervation/Education
Tutoring & Cl		-		Special Ed	ducation	n Cu	ıltural Heritage
After School	Program	s		ESL/ESOL	-	Lil	orary Services
☐ GED Programs/Dropout Prevention				Computer Literacy	•	Other Education	
Environmenta	I	%	of a	ctivities/pro	grams	1	
Waste Reduc	tion/	Е	nerg	IV L ODSARVATION		nmunity ation/Clean Up	
Environment Awareness	al			Idlife, Park Protection/ ration		☐ Wat Protect	er ion/Restoration
Other Environ	nment						
Homeland Sec	urity		%	of activities	/progi	rams	
☐ Disaster Prep	arednes	s/Resp	onse		Oth	er Home	eland Security
Public Safety		% o	f act	ivities/prog	rams		
Public Safety	Educatio	on	Vic	ctim/Witness	Assista	nce	Pedestrian/ Bike Safety
Fire/Accident	Prevent	ion F		ommunity ng/Neighborh	ood Wa	ntch	☐ Water safety
						Animal Care/ Humane Society	
Conflict Resolution/Medi	ation		Ot	her Public Sa	fety		
Housing	0/	of -a-t	L:_	es/programs			
HOUSING	- J/Ω (acti					

Housing Rehabilitation/Constr	Independe	nt Livin	g Transitional Housing	
Housing Referrals/Relocation	Tenant Org	janizing	Other Housing	
Human Needs - General	0/	% of activities	/prog	rams
Adult Day Care/Senior Center	_ M Yout	lentoring :h	Culi Progra	cural/ Arts/ Performance ms
Companionship/Outreach	F	oster Care	Oth	er Human Needs Services
Thrift Store/ Clothing Distribution Tean		oaching a n		
Community and Economic Dev	velopn	nent	% of	activities/programs
Consumer Education	Tra	nsportation Se	rvices	Technology Access
Food Production/Community Gardens/Farming	□ Job Develo	opment/Placen	nent	Social Services Planning/Delivery
Community Revitalization	Microenterprise			Civic/Community Organizing
Other Community Development				

Community/Program Partners

IMPORTANT: The questions in this section refer only to programs and activities that are funded in whole or part by Learn and Serve America funds during the 2005-2006 program year. DO NOT INCLUDE NON-LSA FUNDED ACTIVITIES. click here for examples

17. Approximately how many community partners (community agencies, local government, businesses, universities, etc.) were formally involved in managing and/or planning LSA supported service-learning activities with the school/district during this year - for example, serving on advisory boards or planning projects.

A partner is an external school, agency or other organization that cooperates (e.g., shares information), coordinates (e.g., helps plan a program) or collaborates (e.g. shares a leadership role) with an LSA grantee or subgrantee in carrying out LSA funded service-learning activities and programs.

A service learning placement site is an external school, agency or other organization that provides service learning participants with opportunities to use their newly acquired academic skills and knowledge in real life situations.

Total number of **partner** agencies/organizations:

Don't Know

If you provided a value for Question 17, please complete 17a through 20. If you do not provide a value for 17, no values will be saved for 17a through 20.

17a. How many of the above partner agencies/organizations are faith based?

funded service-learning b. How many were periservice-learning? c. How many advised of planning or managing learning learning learning or managing learning l	ularly and active g? iodically involved on LSA funded servi	ly involved in planning and/or managing LSA Don't Know I in planning and/or managing LSA funded Don't Know Prvice-learning but were not directly involved in
19. Does your service-le Yes No Don't k	J . J	have an advisory board?
If YES, then: How many	/ partner organiz	zations are represented on the advisory board?
20. How many new cor LSA funding? Collaboration with Ot		ships were formed as a result of your current on Programs
		Corporation for National and Community Service-gram collaborate? (Check all that apply)
AmeriCorps	Senior Corps RSVP)	(Foster Grandparents, Senior Companions,
AmeriCorps*VISTA	None	
☐ Don't Know		
		program volunteers were involved in and activities on a regular or on-going basis at Senior Corps (SaYes Volunteer) None
Don't Know		

23. To what extent are the following characteristics present in the Learn and Servefunded service-learning initiatives and programs in your institution/organization?

	Never	Rarely	Occasionally	Frequently	Always	Don't Know
a. Service activities are of sustained or significant duration (e.g. more than 40 hours per participant per year).	С	С	О	0	О	С
b. Service projects have clear and specific learning objectives.	0	0	С	0	0	C
c. Program staff (teachers, faculty, program coordinators, etc.) work with participants to draw the connections between the service that participants are providing and what they should be learning.	С	C	C	0	0	C
d. The service that students perform has a strong connection to the curriculum they are studying.	0	0	C	С	С	0
e. The relationship between service and civic participation, responsibility, skills and concepts are made explicit.	С	C	C	О	С	C
f. Project participants are given organized time to reflect on their service.	0		С	С	О	C
g. Participants have a leadership role in all phases of a project, including making decisions about the development of the project as well as its execution.	С		C	С	С	C
h. Projects are based in strong	,				1	

partnerships with community groups that include mutually agreed upon goals, roles and responsibilities.	С	С	С	С	С	С
i. Both learning and service are emphasized in all projects.	О	О	С	С	О	О

III. Questions About Institutional Support for Service-Learning

These questions are about all service-learning in your organization (e.g. regular, ongoing service learning).

- 24. How long have there been organized service-learning activities at your institution (e.g. regular, on-going service learning)?
 - One year or less
- Two to five years
- Six years or more
- ODon't Know

25. Please indicate which policies listed below are in place in your institution. For each type of policy, please indicate Yes, No, or Don't Know.

	Yes	No	Don't Know
a. Service-learning is recognized by the school/district as an improvement strategy in its strategic plan or improvement plan.	0	0	О
b. Service-learning is part of the board approved course curriculum in at least one subject in at least one grade in the school/district.	О	О	С
c. Service-learning is part of the board approved course curriculum in at least one subject in every grade in the school/district.	0	0	О
d. Service-learning is part of the board approved course curriculum in at least one course that is a required for graduation.	0	0	0
e. Service-learning participants are formally recognized through the Presidential Freedom Scholarship or the President's Volunteer Service Award.	С	О	C
f. Information about the President's Volunteer Service Award and other CNCS national service programs is provided to students	0	0	0

If you answered YES to question 25b then please answer this question. Otherwise skip to question 29.

26. If service-learning is part of the board approved course curriculum in one or more subjects for one or more grades, please indicate the subjects. Check all that apply.

Social Studies	Foreign Languages	Vocational/Career Education
Language Arts/English	Art/Music/Theater	Advisory Period
Science	Physical Education	Gifted/Talented
Math	Health	Elective
Special Education	Other	

27. During the past year, how many classes with service-learning activities in your school/district were created as a result of the Learn and Serve funds?

Estimated Number of programs
Don't Know

28. During the past year, how many classes with service-learning activities were provided by your school/district overall?

Estimated Number of programs
Don't Know

29. Indicate the extent to which the following policies/practices were present at your school/district over the past year:

	Never	Rarely	Occasionally	Frequently	Always	Don't Know
a. Service-learning is included in the school's/district's current professional development plans	С	С	С	С	С	С
b. The school/district has adopted and/or disseminated quality standards for service-learning (for example, the Essential Elements of Service-Learning)	С	C	С	С	C	C
c. Service-learning is included in new staff/teacher orientation	0	C	С	С	С	С
d. Service-learning is considered as one of the criteria for teacher/staff evaluations and/or in performance standards for teachers/staff	С	С	С	С	С	С
e. Students are involved in decision-making about the service-learning activities in						

the school/district, for example, through an advisory council or other formal planning or decision-making body	С	С	С	С	С	О
f. Parent and/or family volunteers help with service learning.	С	0	О	О	О	0

30. During the past year, to what extent were the following available at your institution? Please indicate how regularly or widely each type was available.

	Never	Rarely	Occasionally	Frequently	Always	Don't Know
a. Financial support for planning, training, and implementation of service-learning projects or programs	С	С	С	С	C	С
b. Reduction in teaching load to allow time for service-learning program development or supervision	С	С	С	С	С	С
c. Technical assistance on planning or implementation of service-learning activities	С	С	С	С	С	С
d. Recognition or rewards for teachers/staff for quality service- learning practice	C	С	С	С	С	С

Service-Learning Coordinator:

31.	Does th	e scho	ol/district	have a	full c	r part	-time	service-le	<u>earning</u>	coordinator	or	staff
pers	son with	respor	nsibility fo	or servi	ce-lea	rning?)					

Yes	○ No	ODon't	Knov

If you answered "No" or "Don't know" for question 31, please skip to question 37 (on the next tab) and do not answer question 32 thru 36.

32. If there is a service-learning coordinator for the school/district, how many years of professional experience has the coordinator had with service-learning (for example, as a coordinator, teacher, etc.)? If more than one coordinator, please provide information on the primary coordinator.

Olasa Haasa 1 .	1 1	Ог.		O Danik Kasu
Less than I	year 🔾 1-4 y	ears Us	years or more	Don't Know

33. Is the service learning coordinator a full time or part-time employee of the school/district? Full-time Part-time Don't Know
34. Approximately what percentage of the coordinator's total job responsibilities is service-learning? 100% 75% 50% 25% Less than 25% Don't Know
35. Please select the answer that best describes the extent of training/professional development the service-learning coordinator has received. No formal education/training/professional development related to service-learning one workshop, conference, or training session Multiple workshops/conferences/training sessions, OR one or more semesters of formal education (pre-service or in-service) focused on service-learning A combination of a semester or more of formal education and multiple workshops/training sessions Don't Know
36. What percentage of the service-learning coordinator's salary is from grants and institutional funds in 2005-2006 (including LSA funds): Grants:% Organization operating funds (non-grant):
37. Based on your experience with Learn and Serve funded activities over the past year

37. Based on your experience with Learn and Serve funded activities over the past year assess the impact of these activities and programs on:

	Substantial negative impact	Moderate negative impact	No impact	Moderate positive impact	Substantial positive impact	Don't know
The general academic performance of service-learning participants	С	С	С	С	С	С
The habits of participants (habits refer to such things as attendance, extracurricular activities, participation in class)	С	С	С	С	С	С
The participants' civic engagement	0	0	0	0	0	C

Efforts to make service-learning a permanent part of your institution		С	С	О	С	С
The organizations that were served	С	О	C	О	0	0

Program Description

38. Please provide a brief (100-150 word) description of one service-learning project or activity funded by the current LSA subgrant. In doing so, please make sure you answer the following questions: What is the purpose of the project? What are the academic or educational goals? Where and when does it take place? Who are the participants? Who are the beneficiaries of the service? What are the intended results? What did participants do in the project?

Technical Assistance Strengths and Needs

39. In which of the following areas do you believe your school/district is particularly strong and capable of providing technical assistance to other Learn and Serve programs? Please check all that apply.

Program Management	Program Content
Program Design	Curriculum/program design (specify subject area)
Strategic Planning	Development/Leadership
Developing Community Partnerships	Orientation
Assessing community impact	Reflection techniques
Building Community/Institutional Support	Youth voice/youth governance
Service Site Recruitment	Individual assessment strategies (portfolios, etc.)
Volunteer/service site training	Promotion and tenure
Staff development/teacher education	Other (specify)

Managing/Overseeing Service Sites	None
Program evaluation strategies/Performance measurement	
Financial/grant management	
Marketing	
Other (specify)	
None	

40. In which of the following areas do you think your school/district is most in need of technical assistance or training? Please check the three highest priority areas for assistance.

Program Management	Program Content
Program Design	Curriculum/program design (specify subject area)
Strategic Planning	Development/Leadership
Developing Community Partnerships	Orientation
Assessing Community Impact	Reflection techniques
Building Community/Institutional Support	Youth voice/youth governance
Service Site Recruitment	Individual assessment strategies (portfolios, etc.)
■Volunteer/service site training	Promotion and tenure
Staff development/teacher education	Other (specify)
Managing/Overseeing Service Sites	None
Program evaluation strategies/Performance measurement	
Financial/grant management	
Marketing	
Other (specify)	
None	